

Learmonth Gardens Association

Incorporating Learmonth Gardens Residents' Association

www.learmonth-gardens.org.uk

IMPORTANT NOTICE - URGENT

This is NOT a circular. It contains important information about a legal obligation on all householders.

If you are a tenant – please pass this letter to your landlord or Letting Agent ASAP.

Please reply to:

Mrs Anne Hetherington
Treasurer, LGA
20 South Learmonth Gardens
Edinburgh EH4 1EZ
Tel: 0131 332 6892

email: treasurer@learmonth-gardens.org.uk

13 June 2011

Dear Member,

Annual Subscription 2011–12: your legal obligation

The LGA Annual General Meeting, held at Channings Hotel on Wednesday 2 June 2011, agreed the 2010–11 Subscription. This applies to all households in the buildings 1–19 LG and 1–23 SLG.

The 2011–12 subscriptions are required to be received by the Association no later than the due date – 31st August 2011. **A discount is offered for payment received before 31st July 2011**. The subscription rate(s) are as follows:

➤ 'Early Bird' Discount Rate:	£110	(for payment received before 31st July '11)
➤ Standard Rate:	£130	(for payment received after 31 st July 2011)

It is to your advantage to pay the subscription before 31st July. The Committee would appreciate an early payment as this helps management of the gardens.

Households are reminded that payment of the subscription is a legal obligation under the terms of the title deeds of the properties. Further information on the legal obligation to pay is available on the Association's website [address above].

Despite representing excellent value-for-money, the Association recognises that some members may have difficulty making a single payment of the subscription. If you would like to discuss spreading payment, please contact the Treasurer. Please note the 'early bird' discount is not available should you opt to spread payment nor is a 'spread' option available for tenanted properties.

Please fill in the accompanying return sheet and send it along with payment to the Treasurer: Mrs Anne Hetherington, 20 South Learmonth Gardens (332 6892). Cheques made payable to 'Learmonth Gardens Association'. You may also pay by internet banking – for further information please contact the Treasurer.

The LGA continues to act on your behalf, implementing the obligations contained within the terms of the title deeds and the LGA's constitution. All monies raised by the subscriptions go to meet this objective. In doing so, the committee intends ensuring the gardens are an amenity that is to your benefit and adds value to your home.

We thank you for your on-going support and look forward to receiving your subscription. If you would like further information, please contact either myself, or any committee member.

Yours sincerely

Gavin Anderson

Secretary – LGA.

Attachment: Return sheet – please complete & return with your payment.

SUBSCRIPTIONS – 2011–12

Please complete the following information and return this sheet with your subscription payment.

To:

Mrs Anne Hetherington
Treasurer, LGA
20 South Learmonth Gardens
Edinburgh EH4 1EZ
Tel: 0131 332 6892

email: treasurer@learmonth-gardens.org.uk

Important: Cheques made payable to – 'Learmonth Gardens Association'. *Please write the address to which payment refers, including flat number, on the back of the cheque.*

From:

Date:

Householder, name:

Cheque value, £: **110/130**

Address:

Flat number:

Contact telephone no:

Please help us improve communications by giving an email address if possible*:

email:

Please tell us if you are responding to this subscription notice from an email or delivered copy: **E / D**

If you are a tenant, please pass this sheet, with the accompanying letter, to your landlord or letting agent.

Landlord/Letting Agent: please complete the address information above, identifying the relevant property in Learmonth Gardens/South Learmonth Gardens and the householder/owner. In addition, please give your contact information below for future correspondence.

Please complete as appropriate:

Are you the Landlord or a Letting Agent?:

LL/LA

Your contact name:

Phone No:

Your contact address:
[incl Post Code]

Contact email*:

* email contact: note that some anti-spam software can block receipt of emails. Please check to ensure your software allows receipt of emails from the LGA administrator, sent from either 'admin@learmonth-gardens.org.uk' or 'mvprescott@tiscali.co.uk'.

For LGA administrative use only:

Date received:

Cheque Number:

Docket No:

Date passed to Administrator:

Please write the date received & docket number on the back of the cheque.